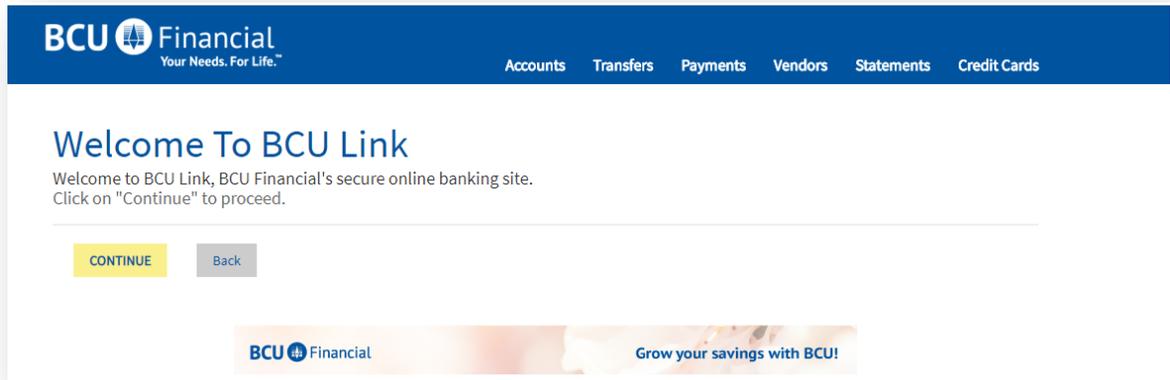


How to send an eTransfer with BCULink – BCU Financial

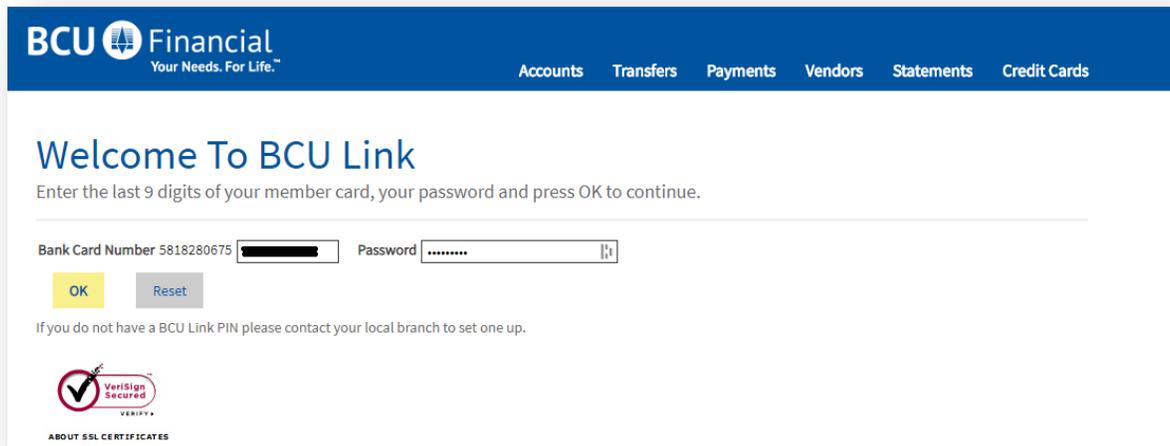
Note: BCULink's address (www.bculink.ca) needs to be added to pop-up blocker's exception list to make sure that eTransfer secure page is not being blocked by your web browser. To complete that please see our Interac eTransfer Technical Guideline.

At this time sending eTransfer's with BCU Link is only possible from a web browser on your computer, tablet or mobile phone but not with the BCU Mobile Banking app.

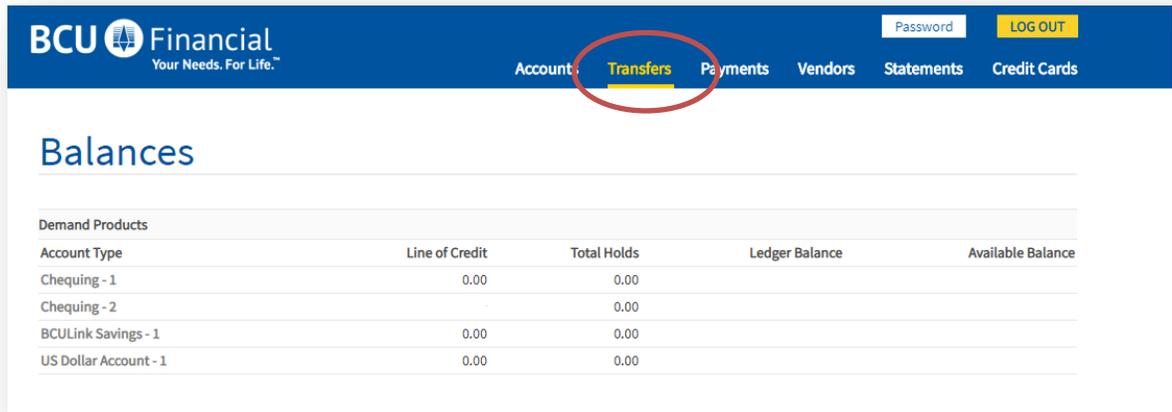
1. Visit **bculink.ca**. Click CONTINUE.



2. Input your BCU Card Number and password. Click OK.
If you need to reset your BCU Link password, please contact your local branch.



- In the menu, click on the **Transfers** tab.

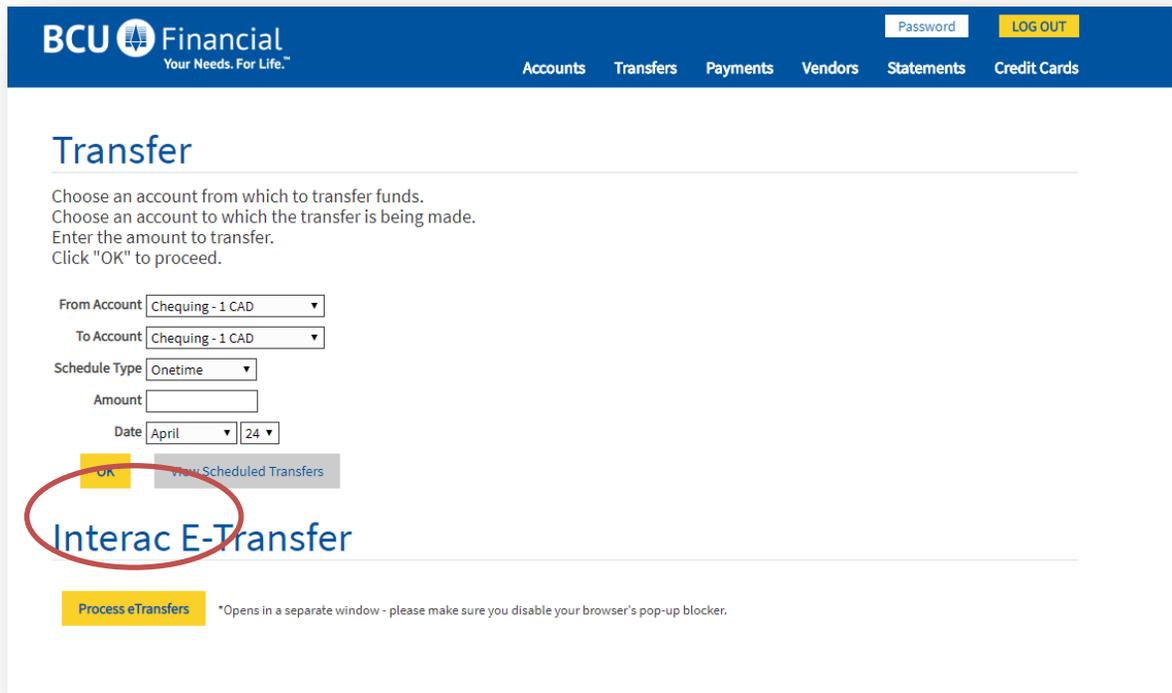


The screenshot shows the BCU Financial website header with the 'Transfers' menu item circled in red. Below the header is a 'Balances' section with a table of account balances.

Account Type	Line of Credit	Total Holds	Ledger Balance	Available Balance
Chequing - 1	0.00	0.00		
Chequing - 2		0.00		
BCULink Savings - 1	0.00	0.00		
US Dollar Account - 1	0.00	0.00		

- Click on **Process eTransfers**

Note: Interac eTransfer opens in a separate window. Please make sure you disable your browser's pop-up blocker. BCULink's address (www.bculink.ca) needs to be added to pop-up blocker's exception list to make sure that eTransfer secure page is not being blocked by your web browser. To complete that please see our Interac eTransfer Technical Guidelines, found here: <https://bcufinancial.com/bcu-link-banking/#etransfer>



The screenshot shows the BCU Financial website 'Transfer' page. The 'OK' button is circled in red. Below the form is a section for 'Interac E-Transfer' with a 'Process eTransfers' button.

Choose an account from which to transfer funds.
Choose an account to which the transfer is being made.
Enter the amount to transfer.
Click "OK" to proceed.

From Account: Chequing - 1 CAD
To Account: Chequing - 1 CAD
Schedule Type: Onetime
Amount:
Date: April 24

OK View Scheduled Transfers

Interac E-Transfer

Process eTransfers *Opens in a separate window - please make sure you disable your browser's pop-up blocker.

Follow these next steps to **add a new recipient**. If you have already sent an e-transfer to this recipient and created their profile before, **proceed to Step 9**.

5. Below the “Transfer To” drop down window, click **Add New Recipient**.

BCU
Buduchnist Credit Union

Transfers

- Send Interac e-Transfer
- Search Transfer History
- View/Resend/Cancel Pending Transfers
- Add/Delete Recipients

Send Interac e-Transfer®
[Edit Recipients](#) | [Edit Sender Profile](#) | View: [Pending](#) | [History](#)

Transfer From: Anna Jacyniak

Transfer From: Select an Account

Amount:

Transfer To: Please select a Recipient.
[Add New Recipient](#)

Message:

Do not put the answer to your security question in the message!

[Continue](#) | [Cancel](#)

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6. Below “Recipients” click **Add New Recipient**.

BCU
Buduchnist Credit Union

Transfers

- Send Interac e-Transfer
- Search Transfer History
- View/Resend/Cancel Pending Transfers
- Add/Delete Recipients

Recipients
[Add Recipient](#) | [Edit Sender Profile](#) | View: [Pending](#) | [History](#)

Recipients	Security Question	
Anna Jacyniak	What is your first name?	Delete Edit
Anna Jacyniak	What is your last name?	Delete Edit
Anna Jacyniak	What is your date of birth?	Delete Edit
Anna Jacyniak	What is your phone number?	Delete Edit
Anna Jacyniak	What is your email address?	Delete Edit
Anna Jacyniak	What is your street address?	Delete Edit

7. Fill out the recipient's **Name** and **Email**. You will need to create a security question and answer for each recipient. The recipient must answer the question correctly in order to receive the eTransfer. **Do not share the answer by email or text.**

After you have filled out all of the fields, click **Continue**.

The screenshot shows the 'Add Recipient' form in the BCU online banking interface. The form includes a sidebar menu with options like 'Send Interac e-Transfer', 'Search Transfer History', and 'Add/Delete Recipients'. The main form area has fields for 'Name', 'Email', and 'Preferred Language' (set to English). Below these is a 'Security Information' section with a text prompt, a 'Security Question' field, and an 'Answer' field. At the bottom, there are 'Continue' and 'Cancel' buttons. A 'Logout' button is located in the top right corner. The footer contains copyright information for Interac Inc. and MemberDirect Services.

8. Confirm details. Click **Save Recipient**.

The screenshot shows the 'Add Recipient - Confirm' form. The fields are now populated with example data: Name (LARRY T.), Email (larryt@bcu.ca), Preferred Language (English), Security Question (What is my favorite color?), and Answer (Red). The 'Save Recipient' button is circled in red, indicating it should be clicked. The 'Logout' button is in the top right. The footer is the same as the previous screenshot.

Once you have added the eTransfer recipient to your list of recipients, you can proceed to **Send Interac eTransfer.**

- Next to **Transfer From**, select which account you would like to transfer funds from.
- Enter the **Amount** to be transferred. Enter only a dollar amount; with a period if there is cents, no commas need to be entered.
- Select your recipient from the **Transfer To** drop down menu. Click **Continue**.

BCU
Buduchnist Credit Union

Transfers

- Send Interac e-Transfer
- Search Transfer History
- View/Resend/Cancel Pending Transfers
- Add/Delete Recipients

Send Interac e-Transfer®

[Edit Recipients](#) | [Edit Sender Profile](#) | View: | [Pending](#) | [History](#)

Transfer From:

Amount:

Transfer To:
[Add New Recipient](#)

Message:

Do not put the answer to your security question in the message!

| [Cancel](#)

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- Verify all of the eTransfer details. Click **Confirm**.

BCU
Buduchnist Credit Union

Transfers

- Send Interac e-Transfer
- Search Transfer History
- View/Resend/Cancel Pending Transfers
- Add/Delete Recipients

Send Interac e-Transfer® - Confirm

Transfer From: Member Number 0000...
0.000 Chequing Account 1

Transfer To: Larissa Z...@hotmail.com

Date: 24-Apr-2020

Amount: \$1.63

Service Charge: \$0.00

Total: \$1.63

NOTE: After you click **Confirm**, the amount and a \$0.00 service charge will be drawn from your account.

You may cancel the transfer before the recipient accepts it. The service charge will not be refunded.

| [Edit](#) | [Cancel](#)

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13. Your eTransfer is now complete.



BCU
Buduchnist Credit Union

Transfers

- Send Interac e-Transfer**
- Search Transfer History
- View/Resend/Cancel Pending Transfers
- Add/Delete Recipients

Send Interac e-Transfer® - Receipt

Member Number	000014010	Date	24-Apr-2020
✓ Transfer Status	Completed		
Transfer From	Member Number 000014010 000014010 Chequing Account 1		
Transfer To	Name Jennyinfo: jennyinfo@gmail.com		
Date	24-Apr-2020		
Amount	\$1.63		
Service Charge	\$0.00		
Total:	\$1.63		
Confirmation Number	20200424140126863410		

[Print Receipt](#) | [Send Interac e-Transfer®](#)

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Logout